

Recertification Pathways Overview

PATHWAYS TO RECERTIFICATION

REPEATED TRAINING

- ✓ Repeat the original eight training standard courses

RECERTIFICATION UNITS

- ✓ Seven hours of new training
- ✓ One hour review course

HYBRID

- ✓ Seven hours of new or repeated training
- ✓ One hour review course



REPEATED TRAINING

- ✔ Repeat the original eight training standard courses

The Repeated Training pathway is designed to allow learners to gain recertification by revisiting the original eight training standards in their entirety.

- ❖ Training would be exactly as it was for the Initial Certification.
- ❖ For recertification, Standard 1 does not have to be taken first and does not have to be live.
- ❖ The learner may take courses throughout the 24 months preceding the certificate expiration date.
- ❖ Four of the required eight hours of training must be completed in the 12 months preceding the certification expiration date.

Repeated Training Checklist

- ✓ Complete Standard 1: Governance, Liability, and Accountability
- ✓ Complete Standard 2: Responsibility to Regulatory Agencies and Legal Considerations
- ✓ Complete Standard 3: Finances and Fiduciary Responsibility
- ✓ Complete Standard 4: Compliance
- ✓ Complete Standard 5: Ethics
- ✓ Complete Standard 6: Continuum of Care
- ✓ Complete Standard 7: Strategic Planning and Accountability
- ✓ Complete Standard 8: Grants
- ✓ Complete at least 4 hours of the above training in the 12 months preceding the certification expiration date.

RECERTIFICATION UNITS

- ✓ Seven hours of new training
- ✓ One hour review course

The Recertification Unit pathway is designed to allow learners to gain recertification by obtaining additional knowledge and participating in professional development activities. This pathway allows learners to receive credit for learning new material and advancing their skills beyond the original training.

- ❖ Learners may complete “Recertification Units” approved by the Center. These credits will cover the original standards in additional depth, introducing new content, and current topics.
- ❖ Learners participating in this path must complete a 1 hour review course covering the original standards with a test.
- ❖ The learner may take courses throughout the 24 months preceding the certificate expiration date.
- ❖ Four of the required eight hours of training, including the review course, must be completed in the 12 months preceding the certification expiration date.

Recertification Units Checklist

- ✓ Complete a total of 7 hours of Recertification Units.
- ✓ Complete at least 3 hours of the above training in the 12 months preceding the certification expiration date.
- ✓ Complete the 1 hour review course in the 12 months preceding the certification expiration date.

HYBRID

- ✓ Seven hours of new or repeated training
- ✓ One hour review course

The Hybrid pathway is designed to allow learners to gain recertification by repeating some of the original standards and also taking some Recertification units. This pathway provides maximum flexibility for learners to choose the educational experience that best meets their needs.

- ❖ Learners may complete both original courses and continuing education courses. There are no restrictions on the number of hours taken in each category.
- ❖ Learners participating in this path must complete a 1 hour review course covering the original standards with a test.
- ❖ The learner may take courses throughout the 24 months preceding the certificate expiration date.
- ❖ Four of the required eight hours of training, including the review course, must be completed in the 12 months preceding the certification expiration date.

Hybrid Checklist

- ✓ Complete a total of 7 hours of Recertification Units or Repeated Training.
- ✓ Complete at least 3 hours of the above training in the 12 months preceding the certification expiration date.
- ✓ Complete the 1 hour review course in the 12 months preceding the certification expiration date.